



বাংলাদেশ
বিশ্ববিদ্যালয় মঞ্জুরী কমিশন

University Grants Commission of Bangladesh

Agargaon, Sher-e-Banglanagar, Dhaka-1207

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বাহক/কুরিয়ার মারফত



Ref : UGC/Admn/1(362)/2005/৪৮৩৪

Dated : 10 October, 2018

Office Order

The Authority of the University Grants Commission of Bangladesh is pleased to grant Mr. Akram Ali Khan, Senior Assistant Director, Planning & Development Division, University Grants Commission of Bangladesh 12 (twelve) days Ex-Bangladesh leave (Earned Leave) with effect from 11-10-2018 to 22-10-2018 for personal visit to Sharda University, India. Mr. Akram Ali Khan's wife Nasima Akter (Passport No. AE-7561371) will also accompany him.

2. Relating to his visit following terms and conditions will apply:

- the period will be treated as Earned Leave on full average pay;
- during the period, his salary and allowances will be paid in Bangladeshi currency as in the usual manner;
- University Grants Commission of Bangladesh or Government of the People's Republic of Bangladesh shall have no financial liability in this regard;
- after returning home, he must join UGC on the due date as per usual norms/practice.

By order of the authority,

Md Fazlur Rahman
10.10.18

Md Fazlur Rahman

Deputy Secretary (Admn.)

Phone : 88-02- 8181581 (Off)

Email: mfr.ugcb@yahoo.com

To

Mr. Akram Ali Khan
Senior Assistant Director
Planning & Development Division
University Grants Commission of Bangladesh
Agargaon, Dhaka- 1207.

Copy to (UGC):

- Secretary, UGC, Dhaka.
- Director (Finance & Accounts/Planning & Development/Research Support & Publication/Public University Private University/IMCT/SPQA/Public Relation /GS & Estate Division), UGC, Dhaka.
- System Analyst, IMCT Division, UGC, Dhaka (for uploading in the UGC website).
- Deputy Secretary (Private Secretary) to the Chairman, UGC, Dhaka.
- 13-14. Personal File/Master File.

Copy to (other offices) :

- H. E. High Commissioner of India to Bangladesh, High Commission of India, Dhaka.
House No. 2, Road No.142, Gulshan-1, Dhaka.
- Director General, Passport and Immigration, Dhaka.
- Director, Hazrat Shah Jalal (R) International Airport, Dhaka.
- Chief Security Officer, Hazrat Shah Jalal (R) International Airport, Dhaka.
- Immigration and Customs, Benapole and Darshana.

Morshed
10-10-18

Morshed Alam Khondoker
Senior Assistant Secretary (Admn.)

Nasima Akter
11/10/18
Programmer